

TO: James L. App, City Manager
FROM: Ron Whisenand, Community Development Director
SUBJECT: 2008 Community Development Block Grant (CDBG) Program
DATE: February 7, 2008

Needs: For the City Council to conduct a noticed public hearing and decide which activities are to be approved for funding with the City's 2008 Community Development Block Grant (CDBG) funds.

- Facts:
1. The City will have \$299,169 in CDBG funds available for activities in 2008. Of this amount, \$273,069 is the City's 2008 allotment of CDBG funds from HUD and \$26,100 are "program income" from repaid CDBG-funded residential rehabilitation loans.
 2. Of the total of \$299,169 in CDBG funds, \$240,169 will be available for projects and programs, and \$59,000 would be used for program administration.
 3. In October 2007, the City received 15 applications for 2008 CDBG funds. Attached are a table and a narrative "Summary of the 2008 CDBG Applications", both of which summarize the 15 applications.
 4. Binders containing all of the applications are available at the reference desk in the Library, at the public counter/reception desk at City Hall, and in the Council's office.
 5. CDBG regulations stipulate that at least 70% of each year's funds be spent on activities that benefit low income persons, that no more than 30% may be spent on activities that eliminate blight, and that 20% of the total may be spent for administration. (CDBG funds spent on administration are assumed to provide benefit to low income persons and to eliminate blight in the 70%/30% ratio.)
 6. CDBG regulations also provide that no more than 15% of each year's funds *may* be used for public service activities such as homeless services, health services, programs for at-risk youth, etc. In 2008, this 15% cap would amount to \$44,875. Public service activities are classified as benefiting low income persons.
 7. If the \$299,169 in CDBG funds are allocated per the ratios mentioned above, the allotments would be as follows:

\$195,294 minimum for low income benefit – non-public service projects
\$ 44,875 maximum for low income benefit – public service programs
\$ 59,000 maximum for administration and capacity-building
\$299,169 Total

8. At its meeting of November 6, 2007, the City Council directed that the Draft One Year Action Plan for spending the City's allotment of 2008 CDBG funds include the projects listed on the following page. Note: At that time, the City estimated that the 2008 CDBG allotment would be about \$10,000 more. HUD has since issued official allotments.

\$203,050 for the Sidewalks on Riverside Ave and 24th Street
\$ 46,421 for Public Services Activities
\$ 30,000 for Administration
\$ 30,000 for Capacity Building
\$309,471

9. It should be noted that the City Council is not obligated to approve the tentative allocation contained in the draft plan, and may, upon completion of a public hearing, approve any of the applications and may adjust the amounts of funds to be awarded for any given activity as long as the awards comply with regulatory limits discussed in Facts # 5 and 6.
10. The City Council directed staff to solicit additional information from those applicants for public service grants to supplement the information provided in the applications filed in October. The information provided by public services applicants has been inserted into the binders described in Fact #4 and will be summarized in the Analysis section of this report.
11. A public hearing on the Draft One Year Action Plan has been set for the Council's meeting of February 7, 2008.

Analysis and
Conclusion:

General

There are many more applications than there will be CDBG funds to support. Criteria upon which decisions on which activities to fund are varied and complex. The criteria used by the City Council for making CDBG funding decisions in prior years include those listed below. It should be noted that the Council has not applied each of the listed criteria for every funded activity.

- Overall benefit of an activity to the City, including the number of persons to benefit from an activity given the amount of funds requested;
- Public health and safety benefits of an activity (including ability to eliminate blight);
- Whether the amount of funds requested is so large that, if an activity was funded, it would preclude other worthy activities from being funded. In such cases, the Council may wish to divide an activity into components that can be carried out over 2 or more years. Examples include the Carnegie Library Disabled Access and Therapy Pool Rehabilitation Projects, both of which were funded over 4 years.
- Thoroughness of an application, not only in the amount of information provided, but in the resources committed by/available to an applicant to carry out the project in a timely manner; (In general, CDBG funds should be able to be spent within 1.5 years of their availability.)
- Since 2001, the Council has made awards for public services, several of which have received more than one year's operating funds.

As noted under Fact #9, above, the Council is not obligated to approve the Draft One Year Action Plan and may approve any of the applications, provided that regulatory limits for certain types of activities are not exceeded.

Public Facilities Projects

The Draft One Year Action Plan defined by the Council on November 6, 2007 proposes the following applications be approved: (with amounts adjusted to reflect actual HUD allocations)

- Sidewalks on Riverside Ave and 24th Street (\$195,294);
- Public Services Activities (\$44,875);
- Administration (\$29,500);
- Capacity Building (\$29,500).

Not recommended for funding include the following:

- The replacement of two offset handicapped ramps at the northwest corner of 36th and Oak Street with a single ramp positioned right at the corner. This project is estimated to cost a total of \$35,000, which could be funded with a combination of State Workforce Housing Reward (WFHR) Funds and CDBG funds.
- Questa College Small Business Development Center's \$5,000 dollar request towards technical assistance for new and established small businesses.
- Good Samaritan Shelter, Inc.'s \$200,000 request for development of a North County homeless shelter.
- Housing Authority of the City of San Luis Obispo's \$50,000 request for a new office building for the Housing Authority in San Luis Obispo.

Public Service Applications

All of the applicants for public service funds submitted complete supplemental applications, and an analysis of these is attached. All of the applications are complete and meet federal regulations for use of CDBG funds. The City Council retains the authority and discretion to decide which, if any, of the public service applications they wish to fund. All three options assume that the Council would elect to fund all of the public service applications.

A single sub-option for allocating public service funds that would be the same for Options A and B is suggested in the table below.

Activity	Request	Suggested Award
211 SLO Hotline	3,000	2,000
Big Brothers Big Sisters of SLO Co.	3,000	2,000
CASA of San Luis Obispo County, Inc.	1,515	1,000
Economic Opportunity Commission	2,800	2,000
Economic Opportunity Commission	3,800	2,500
Transitional Food and Shelter, Inc.	26,700	21,375
The Literacy Council	3,000	2,000
El Camino Homeless Shelter	15,000	5,000
Assistance League of SLO County	3,000	2,000
Lifestyles Recovery Center, Inc.	10,000	5,000
Total	71,815	44,875

The suggested awards shown above generally allot each applicant about two thirds of their request with the following exceptions:

- Transitional Food and Shelter, Inc.: \$21,375 is suggested. Prior grants have ranged between \$20,503 and \$24,000.
- Lifestyles Recovery Center: \$5,000 is suggested. Prior grants have been \$6,000 (in 2003), \$4,000 (in 2004), and \$4,500 (in 2006).

- El Camino Homeless Organization: \$5,000 is suggested. Prior grants have been \$2,000 (in 2005) and \$4,000 (in 2007).

Policy

Reference: Federal regulations for the Community Development Block Grant Program

Fiscal

Impact: Participation in the federal CDBG Program has involved and will continue to demand a commitment of staff resources. Utilizing CDBG funds avoids adverse impacts on the City's General Fund. It should be noted that any funding request that would come from administration would have an equal adverse effect on the City's Redevelopment Low and moderate Income Housing Fund or the General Fund.

Options:

Upon completion of a public hearing, take one of the following actions:

- Option A: Adopt the attached Resolution 08-XX to allocate the City's allotment of 2008 CDBG funds, program income, and unspent CDBG funds as follows:

Sidewalks on Riverside Ave and 24 th Street	\$195,294
Public Services Activities (allocated as shown below)	\$ 44,875
EOC-Senior Health	\$ 2,000
EOC-Teen Academic Parenting Program	\$ 2,500
TFS Motel Voucher.....	\$21,375
Literacy Council	\$ 2,000
El Camino Homeless Organization	\$ 5,000
Big Brothers/Big Sisters	\$ 2,000
211 SLO Hotline.....	\$ 2,000
CASA	\$ 1,000
Assistance League	\$ 2,000
Lifestyles Recovery Center	\$ 5,000
Capacity Building (an administrative use of CDBG funds).....	\$ 29,500
Administration.....	<u>\$ 29,500</u>
Total.....	\$299,169

- Amend, modify or reject the proposed activities listed in this report.

Prepared by:

Mathew Fawcett
Assistant Planner

Attachments:

1. Resolution adopting an Annual Action Plan for 2008 CDBG Funds
2. Table Summary of the 17 Applications for 2008 CDBG Funds
3. Narrative Summary of 2008 CDBG Applications (with attached correspondence)
4. Analysis of Supplemental Information for Public Service CDBG Applications
5. Newspaper Notice Affidavit

RESOLUTION NO. 08-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
DETERMINING THOSE PROJECTS TO BE FUNDED WITH THE CITY'S ALLOTMENT
OF 2008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

WHEREAS, the City has been notified by the Federal Department of Housing and Urban Development (HUD) that it is entitled to receive Community Development Block Grant (CDBG) funds; and

WHEREAS, via a Cooperation Agreement with the County of San Luis Obispo (hereafter referred to as "County") executed on June 28, 2005, the City waived its individual entitlement status for a period of three years in order that the County and the cities located therein may qualify as an "Urban County"; and

WHEREAS, via the Cooperation Agreement, the City retains the authority to determine which projects are to be funded with its allotment of CDBG funds; and

WHEREAS, the City expects to receive \$273,069 in entitlement CDBG funds in 2008 and, since approval of the 2008 CDBG entitlement allotment, has received \$26,100 in CDBG "program income" in the form of repaid residential rehabilitation loans from previous CDBG grants from the State's Small Cities Program; and

WHEREAS, on or about August 22, 2007, the urban county published a "Request for Proposals" for projects to be funded under the 2008 CDBG Programs, which provided that proposals were to be submitted by October 5, 2007; and

WHEREAS, on August 29, 2007, the urban county conducted a public meeting in Atascadero for residents of northern San Luis Obispo County, including the City of Paso Robles, to ascertain the housing and community development needs to be addressed in the Consolidated Plan; and

WHEREAS, on or about December 14, 2007, the urban county released a Public Review Draft Consolidated Plan, which indicated those projects to be proposed to receive CDBG funds in 2008; and

WHEREAS, on January 9, 2008, the City published a notice in the Tribune, indicating those projects to be proposed in the Annual Action Plan to receive CDBG funds in 2008; and

WHEREAS, at its meeting of February 7, 2008, the City Council conducted a public hearing to obtain public testimony on the proposed Draft Consolidated Plan;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of El Paso de Robles, California, to recommend that the Board of Supervisors for the County of San Luis Obispo adopt the 2008 Draft Annual Action Plan, a copy of which shall be kept on file in the Community Development Department, which shall include the following programs to be funded with the City's allotment of CDBG funds:

1. **City of Paso Robles: \$195,294.** This project is initiated by the City of Paso Robles and consists of design and construction of concrete sidewalks and related improvements within the public streets' rights-of-way along the frontage of Paso Robles Event Center (PREC – formerly known as the mid-State Fairgrounds) and adjacent property. Associated improvements that typically accompany sidewalks include: curbs, gutters, concrete drive approaches, street lights, street trees, and storm drains.
2. **211 SLO Hotline: \$2,000.** 211 SLO requests that the City contribute a share of costs to operate their 24 hour crisis intervention, support, and information & referral service hotline. 211 SLO benefits low to moderate income persons as defined by the U.S. Department of Housing and Urban Development. These persons include: abused children, battered spouses, elderly persons, severely disabled/handicaps, and homeless persons.

3. **Big Brothers & Big Sisters: \$2,000.** Big Brothers & Big Sisters requests the City to contribute a share of the costs to operate a county-wide program to provide mentoring services to 200 “at-risk” youth from low income households (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.
4. **Court-Appointed Special Advocates: \$1,000.** The Court-Appointed Special Advocates of San Luis Obispo County (CASA) requests the City contribute a share (\$1,515 of \$9,450) of operating costs for a county-wide program to provide special advocates for teen-aged foster children.
5. **Economic Opportunity Commission’s (EOC) Senior Health Program: \$2,000.** This program requests that the City contribute funds to share the costs of operation of a county-wide senior health screening program, which is expected to serve approximately 650 low income seniors county-wide.
6. **EOC’s Teen Academic Parenting Program (TAPP): \$2,500.** EOC requests that the City contribute a share of the costs to operate a county-wide counseling and child care program for pregnant and parenting teen mothers and fathers in all cities in San Luis Obispo County, which is expected to serve approximately 300 low income persons (mothers, fathers and children) county-wide.
7. **Transitional Food & Shelter’s Motel Voucher and Apartment Program: \$21,375.** TF&S has requested the City to assist in their program of providing motel and apartment rooms for those homeless that are too ill to stay at a shelter. According to the application, \$26,700 will benefit 500 persons.
8. **The Literacy Council: \$2,000.** The Literacy Program requests the City to contribute a share of the costs to operate a county-wide program to provide English Language classes to an estimated 700 low income adult persons (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.
9. **El Camino Homeless Organization: \$5,000.** El Camino Homeless Organization (ECHO) requests the City contribute a share of the costs to operate their homeless shelter at certain churches in Atascadero along with the help of covering costs of providing motel vouchers for homeless that meet certain criteria. Their application indicates that about 52% of their clients come from Paso Robles.
10. **Assistance League of San Luis Obispo County: \$2,000.** This application proposes CDBG moneys to help fund the Operation School Bell (OSB). OSB provides needy San Luis Obispo County grammar school children with new school clothing and supplies. Each child receives two outfits, shoes, socks, underwear, a warm jacket, a backpack and a new age-appropriate book. All children receiving these items are referred through a County referral process, through an elementary school’s administration, Migrant Education Programs, North County Shelter & Women’s Resource Center, and other programs. This will benefit the low and moderate-income persons as defined by the U.S. department of Housing and Urban Development.
11. **Lifestyles Recovery Center: \$5,000.** Lifestyles Recovery Center has secured requested funds for operating expenses for their drug and alcohol counseling services for low income persons and for a volunteer training program. The applicant’s project they will serve an estimated 200 low income households per year.
12. **Capacity-Building: \$29,500.** This activity is classified as an administrative use of CDBG funds. The activity consists of using City staff time to implement programs identified in the City’s Housing

Element of the General Plan and in its Redevelopment Implementation Plan to benefit low and moderate income persons and to aid in the prevention or elimination of slums or blight. This activity will further the City's efforts to provide affordable housing to low and moderate income households.

13. **CDBG Program Administration: \$29,500.** The City of Paso Robles has initiated an application to use \$30,000 or about 10 percent of the total amount of 2008 CDBG funds to administer the CDBG program and all of the activities that are approved.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 7th day of February 2008 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Deborah D. Robinson, Deputy City Clerk

CITY OF PASO ROBLES: 2008 CDBG APPLICATIONS

A. Public Facilities, Building Rehab, Economic Development Projects (National Objective: Low Income Benefit)

#	Applicant	Program/Project	Amount Requested
1	City of Paso Robles	Construct sidewalks on Riverside Ave. and 24 th Street at Paso Robles Event Center	\$203,050
2	City of Paso Robles	Install Handicapped Ramp at Northwest Corner 36th & Oak Streets	\$ 35,000
3	Cuesta College Small Business Development Center	Technical assistance for new and established small businesses	\$ 5,000
4	Good Samaritan Shelter, Inc.	Develop a North County homeless shelter	\$200,000
5	Housing Authority of the City of San Luis Obispo	Build a new office building for the Housing Authority in San Luis Obispo (since they provide certain housing services to the City of Paso Robles – e.g. Section 8 Vouchers.)	\$ 50,000
	Total Requested		\$493,050
	Total Available		\$195,294 *

* Assumes that \$44,875 is used for Category B.

B. Public Services (National Objective: Low Income Benefit)

#	Applicant	Program/Project	Amount Requested
6	Economic Opportunity Commission	Senior Health Screening Program	\$ 2,800
7	Economic Opportunity Commission	Teen Academic Parenting Program	\$ 3,800
8	Lifestyles Recovery Center	Drug and Alcohol Abuse Counseling	\$ 10,000
9	Transitional Food & Shelter	Motel Voucher Program for the homeless	\$ 26,700
10	The Literacy Council	The Literacy Program	\$ 3,000
11	Big Brothers & Big Sisters	Mentoring Program for disadvantaged youth	\$ 3,000
12	Court-Appointed Special Advocates	Community Volunteer Program	\$ 1,515
13	Assistance League of San Luis Obispo County	Provide school clothing to children from very low income households and emergency clothing and toiletries to women's shelter clients	\$ 3,000
14	El Camino Homeless Organization	Homeless shelter operating costs and motel vouchers	\$ 15,000
15	211 SLO Hotline	Operating costs for an expanded 211 Hotline program	\$ 3,000
	Total Requested		\$71,815
	Total Available		\$44,875

C. Administration and Capacity-Building

#	Applicant	Program/Project	Amount Requested
16	City of Paso Robles	Capacity-Building Program: activities to implement Housing Element Programs	\$30,000
17 *	City of Paso Robles	Administration of City's CDBG Program and all CDBG-funded activities *	\$30,000 *
	Total Requested		\$60,000
	Total Available		\$59,000

* An application for funds for Administration is not required.

CITY OF PASO ROBLES: 2008 CDBG APPLICATIONS

Estimated Revenues

2008 HUD Entitlement	273,069	Amount expected to be allocated to the City from HUD
Program Income	26,100	Amount from repaid CDBG-funded loans (through September 30, 2007)
Total	299,169	

Expenditure Summary

A. Low Income Benefit- non public service	123,494	Must be at least 70% of \$223,371 (this amount calculated after deducting \$60,000 in administrative funds). May not exceed 30% of \$223,371
B. Blight Elimination	71,800	NOTE: No applications for blight elimination projects were submitted. The tables above, therefore, indicate that the \$74,000 will be combined with the \$129,050 to provide a total of \$203,050 for low income benefit projects.
C. Low Income Benefit - public service	44,875	May not exceed 15% of \$309,471 (this amount calculated before deducting administrative funds).
D. Administration & Capacity-Building	59,000	May not exceed 20% of \$338,387
Total	299,169	

ED\CDBG\08\APPLICATIONS\APPLICATION TABLE 020708

SUMMARY OF 2008 CDBG APPLICATIONS

Public Facilities, Building Rehab, Economic Development Projects

1. City of Paso Robles: \$203,050. This project is initiated by the City of Paso Robles and consists of design and construction of concrete sidewalks and related improvements within the public streets' rights-of-way along the frontage of Paso Robles Event Center (PREC – formerly known as the mid-State Fairgrounds) and adjacent property. Associated improvements that typically accompany sidewalks include: curbs, gutters, concrete drive approaches, street lights, street trees, and storm drains.

In the last 3 years, the City of Paso Robles has experienced increased pressure to make all public facilities accessible to the physically-disabled. The PREC is the largest visitor attraction in the City and has the highest degree of urgency for access improvements.

The total project is estimated to cost between \$1.0 million and \$1.5 million. Design of the improvements (including a detailed cost estimate) will be accomplished through the Workforce Housing Reward Funds (WFHR). Additionally, the project will be designed to be completed in four or more phases using available WFHR, CDBG funds, and later Redevelopment funds. The figures below reflect using the \$391,769 in WFHR and CDBG funds to accomplish the first phase of improvements.

Construction Phase One Improvements	\$289,761
Design	\$100,008
Soils Testing	\$ 1,000
<u>Bid Costs (legal ads, printing, postage)</u>	<u>\$ 1,000</u>
Total	\$391,769

The primary beneficiaries of the project will be the physically-disabled. Section 24 CFR 570.208(a)(2)(A) of federal regulations governing the CDBG Program lists the severely disabled as a clientele that is principally more than 51% low income. The project is also located in the City's Redevelopment Project Area, which is defined as a blighted area. The City's Redevelopment Implementation Plan, Section 4 of Chapter III, cites inadequate public improvements as a condition contributing to blight.

2. City of Paso Robles: \$35,000. The proposed project consists of replacement of two offset handicapped ramps at the northwest corner of 36th and Oak Street with a single ramp positioned right at the corner. The First Five School Readiness and Family Center to be developed on the northeast corner of 36th and Oak Street will mark new crosswalks to provide a safe pedestrian path between the new center and Georgia Brown Elementary School. The existing offset ramps on the northwest corner do not line up with the crosswalks such that wheelchair-bound and other physically-handicapped persons must cross both 36th and Oak Streets outside of the crosswalks. This project will correct the existing design.

The estimated expenditures break down as follows:

Construction of Phase One Improvements	\$30,000
Design	\$ 3,000
Soils Testing	\$ 1,000
<u>Bid Costs (legal ads, printing, postage)</u>	<u>\$ 1,000</u>
Total	\$35,000

The primary beneficiaries of the project will be the physically-disabled. Section 24 CFR 570.208(a)(2)(A) of federal regulations governing the CDBG Program lists the severely disabled as a clientele that is principally more than 51% low income. The project is also located in the City's Redevelopment Project Area, which is defined as a blighted area. The City's Redevelopment Implementation Plan, Section 4 of Chapter III, cites inadequate public improvements as a condition contributing to blight.

SUMMARY OF 2008 CDBG APPLICATIONS, Page 2

3. Questa College Small Business Development Center: **\$5,000**. The Small Business Development Center (SBDC), in partnership with Cuesta College, requests the City to contribute a share of the costs to operate a county-wide program to provide training for small businesses operated or being started. An estimated 200 low income persons are supposed to be aided by this program.

The applicants have submitted similar applications for several years. The City has yet to award CDBG funds for this activity.

4. Good Samaritan Shelter, Inc.: **\$200,000**. Good Samaritan Shelter, Inc. (GSSI) has requested the City to participate with the County of San Luis Obispo and the City of Atascadero and contribute \$200,000 each. Funds are to be used to develop a homeless shelter and detoxification center in Atascadero. This project would benefit the homeless, which are considered by federal regulations to be low income.

Their application indicates that they expect the project to cost \$2,000,000, which will be met with a total of \$600,000 in CDBG funds (from the cities of Paso Robles and Atascadero and the County of San Luis Obispo), \$1.25 million in State Emergency Housing and Assistance Program Capital Development (EHAPCD) Grants, and \$150,000 in local capital campaign/fundraising.

This application appears to be premature for the following reasons.

- a. The applicants have not presented evidence that they have secured a zoning permit for the project site.
 - b. The EHAPCD grants have not yet been approved.
 - c. Federal regulations specify stringent deadlines for use of CDBG funds; they cannot be held in an approved but unused status for more than 1.5 years. Failure to comply with these regulations may result in loss of CDBG funds by recipient jurisdictions.
 - d. The application states that El Camino Homeless Organization (ECHO) has agreed to partner with GSSI; ECHO has also applied for 2008 CDBG funds for their existing shelter operation.
 - e. Their application does not indicate that any other homeless services providers such as the Economic Opportunity Commission or Transitional Food and Shelter have agreed to partner with GSSI. In the absence of any such partnership, the City can expect to receive overlapping requests for homeless shelter services.
 - f. Their application does not indicate how the proposed shelter and detox facility will meet its operating costs once built. Federal regulations require that property acquired and improved with CDBG funds continue to operate for at least 5 years. At this time, the City cannot guarantee that it will provide any assistance for operating costs.
5. Housing Authority of the City of San Luis Obispo (HASLO): **\$50,000**. This project proposes to use CDBG funds to assist with the construction of a new maintenance/office building for HASLO. The application notes that HASLO provides Housing Choice (Section 8) Vouchers for the County as a whole and that its affiliate non-profit housing corporation develops and operates affordable housing throughout the County. HASLO has also asked the County and the four other cities participating in the entitlement CDBG Program to contribute \$50,000 to \$150,000 each.

Presently, administration of the Section 8 Program is the only service HASLO provides to the City. In prior years, HASLO has provided assistance in administering first-time homebuyer loans. However, HASLO was paid a fee for each loan they administered. The amount of assistance requested, therefore, does not appear to be commensurate with the level of service provided.

SUMMARY OF 2008 CDBG APPLICATIONS, Page 3

Additionally, Federal regulations prohibit use of CDBG funds to construct or improve buildings of general governance. Since HASLO is a housing authority, it is a governmental agency, and the office portion of the building may be subject to this prohibition.

Public Services

6. Economic Opportunity Commission's (EOC) Senior Health Program: **\$2,800**. This program requests that the City contribute funds to share the costs of operation of a county-wide senior health screening program, which is expected to serve approximately 650 low income seniors county-wide.

The City has supported this program since 2001 and allocated \$2,000 in CDBG funds in 2007.

7. EOC's Teen Academic Parenting Program (TAPP): **\$3,800**. EOC requests that the City contribute a share of the costs to operate a county-wide counseling and child care program for pregnant and parenting teen mothers and fathers in all cities in San Luis Obispo County, which is expected to serve approximately 300 low income persons (mothers, fathers and children) county-wide.

The City has supported this program since 2001 and allocated \$2,000 in CDBG funds in 2007.

8. Lifestyles Recovery Center: **\$10,000**. Lifestyles Recovery Center has secured requested funds for operating expenses for their drug and alcohol counseling services for low income persons and for a volunteer training program. The applicant's project they will serve an estimated 200 low income households per year.

The City supported this program in 2002, 2003, 2004, and 2006. (Lifestyles did not apply for 2005 or 2007 CDBG funds.) In 2006, the City allocated \$4,500 in CDBG funds for this activity.

9. Transitional Food & Shelter's Motel Voucher and Apartment Program: **\$26,700**. has requested the City to assist in their program of providing motel and apartment rooms for those homeless that are too ill to stay at a shelter. According to the application, \$26,700 will benefit 500 persons.

The City has supported this program since 2001 and allocated \$21,000 in CDBG funds in 2007.

10. The Literacy Council: **\$3,000**. The Literacy Program requests the City to contribute a share of the costs to operate a county-wide program to provide English Language classes to an estimated 700 low income adult persons (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.

The City has supported this program since 2002 and allocated \$2,500 in CDBG funds in 2007.

11. Big Brothers & Big Sisters: **\$3,000**. Big Brothers & Big Sisters requests the City to contribute a share of the costs to operate a county-wide program to provide mentoring services to 200 "at-risk" youth from low income households (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.

The City has supported this program since 2002 and allocated \$2,500 in CDBG funds in 2007.

12. Court-Appointed Special Advocates: **\$1,515**. The Court-Appointed Special Advocates of San Luis Obispo County (CASA) requests the City contribute a share (\$1,515 of \$9,450) of operating costs for a county-wide program to provide special advocates for teen-aged foster children.

The City supported this program in 2005 with an allocation of \$2,600.

SUMMARY OF 2008 CDBG APPLICATIONS, Page 4

13. Assistance League of San Luis Obispo County: **\$3,000**. This application proposes CDBG moneys to help fund the Operation School Bell (OSB). OSB provides needy San Luis Obispo County grammar school children with new school clothing and supplies. Each child receives two outfits, shoes, socks, underwear, a warm jacket, a backpack and a new age-appropriate book. All children receiving these items are referred through a County referral process, through an elementary school's administration, Migrant Education Programs, North County Shelter & Women's Resource Center, and other programs. This will benefit the low and moderate-income persons as defined by the U.S. department of Housing and Urban Development.

This is the Assistance League's first request to the City of Paso Robles for CDBG funds

14. El Camino Homeless Organization: **\$15,000**. El Camino Homeless Organization (ECHO) requests the City contribute a share of the costs to operate their homeless shelter at certain churches in Atascadero along with the help of covering costs of providing motel vouchers for homeless that meet certain criteria. Their application indicates that about 52% of their clients come from Paso Robles.

The City supported this program in 2005 and in 2007. The 2007 allocation was \$4,000.

15. 211 SLO Hotline: **\$3,000**. 211 SLO requests that the City contribute a share of costs to operate their 24 hour crisis intervention, support, and information & referral service hotline. 211 SLO benefits low to moderate income persons as defined by the U.S. Department of Housing and Urban Development. These persons include: abused children, battered spouses, elderly persons, severely disabled/handicaps, and homeless persons.

This is 211 SLO Hotline's first request to the City of Paso Robles for CDBG funds

Administration and Capacity-Building

16. Capacity-Building: **\$30,000**. This activity is classified as an administrative use of CDBG funds. The activity consists of using City staff time to implement programs identified in the City's Housing Element of the General Plan and in its Redevelopment Implementation Plan to benefit low and moderate income persons and to aid in the prevention or elimination of slums or blight. This activity will further the City's efforts to provide affordable housing to low and moderate income households.

The City of Paso Robles has annually conducted a CDBG-funded capacity building program since 1994.

17. CDBG Program Administration. **\$30,000**. The City of Paso Robles has initiated an application to use \$30,000 or about 10 percent of the total amount of 2008 CDBG funds to administer the CDBG program and all of the activities that are approved.

CDBG Regulations provide that no more than 20% of all entitlement and Program Income CDBG funds in any Program Year may be used for administrative purposes. Since becoming entitled to CDBG funds in 1994, the City has split its administrative allotment between grant administration and capacity building.

**City of Paso Robles CDBG Program
Analysis of Supplemental Information for Public Services for 2008 CDBG Applications**

2. The applicants' proposed programs serve clients who live within the following communities:

Activity	Paso Robles	Atascadero	SLO City	Arroyo Grande	Grover Beach	Morro Bay	Pismo Beach	North County	South County/ North Coast
Lifestyles Recovery Center Inc.	✓	✓						✓	
Big Bros/Big Sisters	✓	✓	✓	✓	✓	✓	✓	✓	✓
ECHO	✓	✓						✓	
EOC – Senior Health	✓	✓	✓	✓	✓	✓	✓	✓	✓
EOC – Teen Parenting	✓	✓	✓	✓	✓	✓	✓	✓	✓
TFS Motel Voucher	✓	✓						✓	
Literacy Council	✓	✓	✓	✓	✓	✓	✓	✓	✓
Assistance League	✓	✓	✓	✓	✓	✓	✓	✓	✓
CASA	✓	✓	✓	✓	✓	✓	✓	✓	✓
211 SLO Hotline	✓	✓	✓	✓	✓	✓	✓	✓	✓

3. To assist the above programs, applicants have applied for 2008 CDBG funds from the following jurisdictions in the amounts indicated.

Activity	Paso Robles	Atascadero	SLO City	Arroyo Grande	Grover Beach	County
Lifestyles Recovery Center Inc.	10,000					
Big Bros/Big Sisters	3,000	4,000		5,000	7,000	
ECHO**	15,000	15,000				30,000
EOC – Senior Health	2,500	1,889		3,500		25,000
EOC – Teen Parenting	2,000	1,982		1,814		
TFS Motel Voucher	26,700	14,952	12,600	1,000		12,600
Literacy Council	3,000	3,000		3,000	3,000	
Assistance League	3,000	3,000		2,000	2,000	3,000
CASA	1,515	1,515	2,515	695	695	2,515
211 SLO Hotline	1,000	1,000	2,000	1,000	1,000	3,000

* The cities of Morro Bay and Pismo Beach do not participate in the entitlement CDBG Program.

** ECHO applies for CDBG funds to the County (\$30,000) as a back up if they do not receive money from Paso Robles or Atascadero.

4. To assist the above-named program, our organization has applied for funds other than CDBG from the following jurisdictions in the amounts indicated below.

Activity	Paso Robles	Atascadero	SLO City	Arroyo Grande	Grover Beach	County	Morro Bay	Pismo Beach
Lifestyles Recovery Center Inc.		10,000						
Big Bros/Big Sisters			7,500			15,000		
ECHO						43,125		
EOC – Senior Health			4,575			26,495	1,000	2,200
EOC – Teen Parenting			900					
TFS Motel Voucher						8,000		
Literacy Council *			5,000			20,000	1,500	
Assistance League			6,000			3,500		
CASA			6,300			24,000	1,000	
211 SLO Hotline		2,000	10,000	2,000	500	80,000	1,500	1,000

NOTE: Paso Robles does not annually award public services grants outside of the CDBG Program.

* The Literacy Council will possibly apply for \$10,000-\$20,000 of County funds \$20,000 will be counted in all funds requested. .

**City of Paso Robles CDBG Program
Analysis of Supplemental Information for Public Services for 2008 CDBG Applications**

List the types of funds applied for in the above table:

Activity	Type of funds
Lifestyles Recovery Center Inc.	CDBG
Big Bros/Big Sisters	City of SLO Community Based Organization (GIA), County of SLO Grants in Aid (GIA)
ECHO	Emergency Shelter Grant (ESG) – \$14,955, County funds - \$28,270
EOC – Senior Health	City of SLO GIA, County of SLO Community Based Organizations, City of Morro Bay Aid to Agencies, City of Pismo Beach GIA
EOC – Teen Parenting	City of SLO GIA
TFS Motel Voucher	Grants-in-Aid, County Coalition for the Homeless
Literacy Council	Grants-in-Aid
Assistance League	Grants-in-Aid, Organization/Prevention Health Grant
CASA	Grants-in-Aid, Preventive Health, Aid to Agencies
211 SLO Hotline	Human Services grants, Grants-in-Aid, Community Based Organizations and Preventative Health Grants.

5a. Rationale/methodology used to determine the amount of CDBG funds requested from each jurisdiction.

Activity	Rationale	
	Number of clients served per jurisdiction	Historical pattern of support from various jurisdictions
Lifestyles Recovery Center Inc.	✓	✓
Big Bros/Big Sisters	✓	✓
ECHO	✓	
EOC – Senior Health	✓	
EOC – Teen Parenting	✓	
TFS Motel Voucher		✓
Literacy Council	✓	✓
Assistance League	✓	
CASA	✓	
211 SLO Hotline	✓	

5b. If your organization serves clients who live within one or more jurisdictions that have a CDBG program, yet your organization did not apply for funds from those jurisdictions, please explain why.

Activity	Rationale
Lifestyles Recovery Center Inc.	Not applicable
Big Bros/Big Sisters	Not applicable
ECHO	Not applicable
EOC – Senior Health	Grant-in-Aids
EOC – Teen Parenting	Grants-in-Aid; TAPP contracts with County to provide services, so it is ineligible for Community Base Organization Grants.
TFS Motel Voucher	Historical pattern of support from various jurisdictions
Literacy Council	Not applicable.
Assistance League	City of SLO already gave \$6,000.
CASA	Grant-in-Aids
211 SLO Hotline	Not applicable

**City of Paso Robles CDBG Program
Analysis of Supplemental Information for Public Services for 2008 CDBG Applications**

6. Detailed list of the sources and corresponding amounts of revenue for programs: both CDBG and non-CDBG, for the present fiscal year (July 1, 2007 – June 30, 2008).

Activity	CDBG	Non-CDBG	Notes
Lifestyles Recovery Center Inc.	10,000	9,400	Grants-in-Aid; donations, & other grants
Big Bros/Big Sisters	19,000	332,700	Donations, grants, & fundraising
ECHO	30,000	72,525	Donations, grants, & fundraising
EOC – Senior Health	7,687	56,742	Grants-in-Aid; donations, & other grants
EOC – Teen Parenting	5,000	420,200	Federal, state, and local grants
TFS Motel Voucher	21,000	65,828	Donations, grants, & fundraising
Literacy Council	3,500	165,500	Donations, grants, & a contract with County
Assistance League	13,000	58,100	Donations, grants, & fundraising
CASA	9,450	586,027	Donations, grants, fees, & fundraising
211 SLO Hotline	9,000	133,467.50	Donations, grants, & fundraising

7. Estimated number of clients in the *previous* fiscal year (July 1, 2006 – June 30, 2007):

Activity	Total for whole program	Within Paso Robles	
	# of clients	# of clients	% of total
Lifestyles Recovery Center Inc.	2,750	2,475	90%
Big Bros/Big Sisters	203	18	9%
ECHO	436	107	25%
EOC – Senior Health	517	45	9%
EOC – Teen Parenting	336	95	28%
TFS Motel Voucher	3,653	840	23%
Literacy Council	669	44	7%
Assistance League	1,015	141	13.9%
CASA	828	66	8%
211 SLO Hotline	12,000	495	4.6%

8. Estimated number of clients in the *current* fiscal year (July 1, 2007 – June 30, 2008):

Activity	Total for whole program	Within Paso Robles	
	# of clients	# of clients	% of total
Lifestyles Recovery Center Inc.	2,750	2,475	90%
Big Bros/Big Sisters	220	22	10%
ECHO	500	125	25%
EOC – Senior Health	520	60	12%
EOC – Teen Parenting	330	90	27%
TFS Motel Voucher	4,749	1,092	23%
Literacy Council	700	50	7%
Assistance League	1,000	179	18%
CASA	800	70	9%
211 SLO Hotline	24,000	1,000	4.6%

**City of Paso Robles CDBG Program
Analysis of Supplemental Information for Public Services for 2008 CDBG Applications**

9&10. Paid director or administrator.

Activity	Are CDBG funds used for a Director's Salary?	Salary and Benefits
Lifestyles Recovery Center Inc.	No	Not applicable
Big Bros/Big Sisters	No	Not applicable
ECHO	No	Not applicable
EOC – Senior Health	No	Not applicable
EOC – Teen Parenting	No	Not applicable
TFS Motel Voucher	No	Not applicable
Literacy Council	Yes	\$48,300 Salary per year, \$685.00 Health per month, \$0.45 per mile for mileage.
Assistance League	No	Not applicable
CASA	No	Not applicable
211 SLO Hotline	Yes	36,000 Salary per year, vacation/sick .0384 accrual rate, and .038 per mile.

Comparison of Paso Robles' Share of All Funds Requested from CDBG, Grants-in-Aid, and County's Community-Based Organization Grant to Paso Robles' Share of Each Activity's Beneficiaries

Activity	CDBG Funds asked from Paso Robles	All Funds Requested	Paso Robles Share of All Funds Requested	Paso Robles Share of Beneficiaries Last Year
Lifestyles Recovery Center Inc.	10,000	20,000	50%	90%
Big Bros/Big Sisters	3,000	41,500	7%	9%
ECHO*	15,000	73,125	20%	25%
EOC – Senior Health	2,500	67,159	4%	9%
EOC – Teen Parenting	2,000	6,696	30%	28%
TFS Motel Voucher	15,000	73,125	21%	25%
Literacy Council**	3,000	23,500	13%	7%
Assistance League	3,000	20,500	15%	14%
CASA	1,515	40,750	4%	8%
211 SLO Hotline	1,000	106,000	1%	4.6%

* ECHO also applies to the County of SLO (\$30,000) for CDBG funds as a back-up if Paso Robles or Atascadero does not grant them money, therefore that money is not factored into the "All Funds Requested" column.

PROOF OF PUBLICATION

LEGAL NEWSPAPER NOTICES

PLANNING COMMISSION/CITY COUNCIL
PROJECT NOTICING

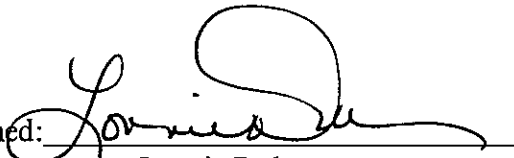
Newspaper: Tribune

Date of Publication: January 9, 2008

Meeting Date: February 7, 2008

Project: 2008 Draft Annual Action Plan
CDBG, et al

I, Lonnie Dolan, employee of the Community
Development Department, Planning Division, of the City
of El Paso de Robles, do hereby certify that this notice is
a true copy of a published legal newspaper notice for the
above named project.

Signed: 
Lonnie Dolan

forms/newsaffi.691

**CITY OF EL PASO DE ROBLES
NOTICE OF PUBLIC HEARING**

2008 Consolidated Plan

NOTICE IS HEREBY GIVEN that the City Council of the City of El Paso de Robles will hold a Public Hearing on the Draft 2008 Annual Action Plan for Federal Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Service Grant (ESG), and American Dream Downpayment Initiative (ADDI) Programs. The Annual Action Plan is a component of the 5 year Consolidated Plan for these funding programs.

At this hearing, the City Council will be deciding which applications for the City's share of 2008 CDBG funds will be approved and will be making a recommendation to the County Board of Supervisors regarding the proposed expenditures of 2008 HOME, ESG, and ADDI Funds.

This hearing will take place in the Conference Room at the Paso Robles Library/City Hall, 1000 Spring Street, Paso Robles, California, on Thursday, February 7, 2008, at the hour of 7:00 pm.

All interested parties may appear and be heard at the above hearing.

Copies of the staff report with the proposed funding are available at Paso Robles City Hall, 1000 Spring Street, Paso Robles, and will be posted on the City's web site, www.prcity.com prior to the hearing. Copies of the staff report may be purchased at City Hall for the cost of reproduction.

Comments on the Draft 2008 Annual Action Plan may be mailed to the Community Development Department, 1000 Spring Street, Paso Robles, CA 93446 or e-mailed to CDdirector@prcity.com provided that such comments are received prior to the time of the hearing.

If you have questions about this matter, you may call Ed Gallagher, City Planner, at (805) 237-3970.

Ed Gallagher, City Planner
January 9, 2008 6580203